Swallownest Health Centre

- Patient Participation Group

- 10th December 2021

Agenda

1) Welcome by Chair

2) Apologies

3) New Members

4) Minutes of Last Meeting

5) Practice Update

6) Community Pharmacy Scheme (Gwen, Medicines Management - CCG)

7) New TOR

8) PPG Network Meeting /RVS Community Health Forum

9) AOB

10) Date of Next Meeting

11) Close

Welcome

Useful resources to learn more about our role

https://swallownesthealthcentre.co.uk/general-information/ - See PPG section

http://www.rotherhamccg.nhs.uk/patient-participation-groups.htm

Minutes of last meeting

- Available here

Actions:

1) SHB to discuss patient summaries with KM.

2) SHB to check with telephone company whether the recorded message can give an average queuing time.

3) MG to provide TF with contact at Church

4) SHB/SM to look at Terms of Reference and update along with Conflict of Interest form. Gentle reminder that the meeting

isn't for personal complaints, but to support and work with the practice. Any personal complaints should be dealt with via our

Complaints procedure, of which details are shown on the website.

Practice Update

- [Video](#)
- vaccinations
- Improvements to date
- Active signposting
- Social media

Community Pharmacy Scheme

Gwen Yale
NHS Rotherham Clinical Commissioning Group

New Terms of Reference

- 3 Documents for all to review

  - Patient Participation Group (PPG) policy

  - PPG Declaration of Interest

  - PPG Confidentiality Agreement

Action: Digest & Share you feedback ahead of the next meeting to the following email address: roccg.swallownestppg@nhs.net

PPG Network Meeting

- Minutes already cascaded, re sent in PDF as some struggled to access

- Mostly centred around covid infection rates and vaccination program

RVS Community Health Forum

- Mindfulness Sheffield www.mindfulnessinsheffield.co.uk

- VAR – Volenteering: [I Want to Volunteer - Voluntary Action Rotherham : Voluntary Action Rotherham (varotherham.org.uk)](varotherham.org.uk)

Any Other Business

Date of Next Meeting

Thank You NHS

Merry Christmas to you